**PAKISTAN INSTITUTE FOR PARLIAMENTARY SERVICES**

**TENDER NOTICE FOR PURCHASE OF DRY BATTERIES**

Pakistan Institute for Parliamentary Services (PIPS) invites the sealed tenders from the authorized/reputed vendors for supply of 64 Sealed Lead Acid (Dry) Batteries to reach the undersigned on May 17, 2023 at 11:00 a.m. The tenders shall be opened on same day at 11:30 a.m. before the Procurement Committee at Pakistan Institute for Parliamentary Services, Ataturk Avenue, Near Kashmir House, Sector F-5/2, Islamabad. Specification of Sealed Lead Acid (Dry) Batteries is given at Annex-A below.

**CONDITIONS FOR TENDERS:**

1. Tender documents may be obtained from the Admin Wing of PIPS, Ataturk Avenue, Near Kashmir House, Sector F-5/2, Islamabad during office hours.
2. Security deposit @ Rs. 35,000/- (In the form of Bank Draft/pay order) for supply of 64 Sealed Lead Acid (Dry) Batteries in favour of the Pakistan Institute for Parliamentary Services will have to be attached, which in case of unsuccessful tenders will be returned.
3. The firms should be reputed having Income Tax and GST registration with proper shop and telephone facility.
4. Firm will be bound to supply/deliver the goods to PIPS office located at Islamabad using their own transport.
5. Bids against this tender are invited on Single Stage -Two Envelope Procedure.
6. This tender notice may be seen on PPRA website [www.ppra.org.pk](http://www.ppra.org.pk) and PIPS website [www.pips.gov.pk](http://www.pips.gov.pk).

**(Sher Dil Khan)**

Director General (Admn)

Phone: 051-9091111/314

**PAKISTAN INSTITUTE FOR PARLIAMENTARY SERVICES**

# Part A:

# Subject: INVITATION TO BID AND GENERAL INSTRUCTIONS

Dear Sir,

You are hereby invited to submit the tender for Supply of 64 Nos. of Sealed Lead Acid (Dry) Batteries in accordance with the description at Annexure “A”.

1. **Prospective Bidders Should Particularly Note That:**
2. Bid Bond through Telex/ Fax shall not be acceptable.
3. The Purchaser does not take any responsibility for collecting the bids from any agency.
4. The Purchaser reserves the right to increase or decrease the quantities and accept or reject any or all bids or cancel any or all items at any time as per PPRA Rules 2004.
5. Bids should be submitted on the basis of free delivery up to PIPS premises including all charges i.e. packing, freight, courier charges etc.
6. Successful bidder must have to provide the samples of ordered items if required by the purchase committee before actual delivery. The acceptance of the items will be subject to the inspection by the PIPS authorities.
7. Bids against this tender are invited on Single Stage -Two Envelope Procedure.
8. Signed Copy of this bidding document must be submitted along with Bid to the Deputy Director (Admin & Coordination), PIPS, Islamabad.

# Part B:

**Instruction To Bidders (ITB):**

**1. Delivery of Bids:** The Proposal is to be submitted as under:-

1. The Proposal indicating the quoted price in figures as well as in words along with essential literature / brochure if any, would be enclosed in an envelope.

**2.** **Date and Time for Receipt of Bids:**

The bid document must reach this office until May 17, 2023 at 11:00 a.m. at the following address:

**Director General (Admn),**

**Pakistan Institute for Parliamentary Services,**

**Ataturk Avenue, Sector F-5/2,**

**Islamabad.**

1. **Tender Opening:**

Tender will be opened May 17, 2023 at 11:30 am.Only legitimate/ authorized representatives of suppliers will be allowed to attend. These representatives should be fully aware of the details of their supplier’s Proposal and deviation if any. They must be fully authorized to take decision on the spot on behalf of their company.

**3**. **Validity of Proposal:**

The validity period of bids must be indicated and should invariably be not less than one year from the date of opening.

**4. Prices:**

a. The prices should be quoted for Islamabad basis. Price will be mentioned separately both in words and figures.

b. The price validity period must be 01 year from the date of signing of agreement.

**5. Taxes:**

All prevalent Government Taxes will be applicable.

**6.** **Language of Bidding Document:**

The bid must be prepared in English language. If supporting documents and printed literature furnished by the bidder with the bid are not in English language, they must be accompanied by English translation of the relevant passages.

**7. One Bid per Bidder:**

Each bidder shall submit only one bid either by himself, or as a partner in a joint venture. A bidder who submits or participates in more than one bid (other than alternatives pursuant) will be disqualified.

**8. Cost of Bidding:**

The bidders shall bear all costs associated with the preparation and submission of their respective bids and the Purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

**9. Time Limits:**

Supplier must provide the task within one month from the date of issuance of Work/ Purchase Order.

**10. Terms of Payment:**

100% payment will be made within 30 days after the completion of desired work.

**11.** **Withdrawal of Proposal:**

If the supplier withdraws its Proposal within validity period the competent authority may place such supplier under embargo for a period, which may be extended up to one year.

**12.** **Photocopies of relevant Documents:**

Photocopies of following documents will be provided / attached with Proposal:-

Income Tax No. to be mentioned on the Proposal and copy of Registration Certificate issued by Sales Tax Department.

**13.** **Disqualification:**

Proposals are liable to be rejected if:-

* 1. Earnest money is not attached with the Proposal.
  2. Proposals are found conditional or incomplete in any respect.
  3. Received later than appointed / fixed date and time.
  4. There is any deviation from the General Instructions.
  5. Multiple rates are quoted against one item.
  6. If validity of Proposal is not quoted as required.
  7. Proposal made through Fax / E-mail / Cable / Telex.
  8. If the Proposal is found to be based on cartel action in connivance with other bidders.

**14.** **Earnest Money / Bid Security:**

The Proposal must be accompanied with **Rs. 35,000/-** in shape of Bank Draft / Pay Order in favor of PIPS, Islamabad.

**15. Return of Earnest Money:**

Earnest money to the unsuccessful bidders will be returned on acceptance of lowest acceptable bid.

**16. Rights Reserved:**

PIPS reserves full rights to accept or reject any or all Proposals including the lowest, as per PPRA Rules.

**Annexure-A**

**PAKISTAN INSTITUTE FOR PARLIAMENTARY SERVICES**

**FINANCIAL BID**

Detail of batteries with Specification: -

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Battery Type** | **LPG SERIES-AGM&GEL Battery**  **LPG12-100S(12V100AH)** | **Qty Req.** | **Unit Price With taxes** | **Total Price with Taxes** |
| Nominal Voltage | 12V | 64 |  |  |
| Nominal Capacity(10HR) | 100.0AH |
| Dimensions | Length = 330 + or - 3mm (12.99 inches) Width = 173 + or - 2mm (6.81 inches) Container Height = 212 + or - 3mm (8.35 inches) Total Height (with Terminal ) = 218+ or - 3mm (8.58 inches) |
| Approx. Weight | Approx. 30.6 kg (67.5lbs) |
| Terminal | T11 or T12 |
| Container Material | ABS |
| Rated Capacity | 103.0 AH/5.15A = (20hr ,1.80V/cell,25°C/77°F) 100.0 AH/10.0A = (10hr,1.80V/cell,25°C/77°F) 85.0 AH/17.0A = (5hr,1.75V/cell,25°C/77°F) 73.8 AH/24.6A = (3hr,1.75V/cell,25°C/77°F) 59.7 AH/59.7A = (1hr,1.60V/cell,25°C/77°F) |
| Max. Discharge Current | 1200A (5s) |
| Internal Resistance | Approx. 5.0mΩ |
| Operating Temp.Range | Discharge : -15~50°C (5~122°F) Charge : 0~40°C (32~104°F) Storage : -15~40°C (5~104°F) |
| Nominal Operating Temp. Range | 25 + or - 3°C (77 + or - 5°F ) |
| Cycle Use | Initial Charging Current less than 30.0A.Voltage 14.4V~15.0V at 25°C(77°F)Temp. Coefficient -30mV/°C |
| Standby Use | No limit on Initial Charging Current Voltage 13.5V~13.8V at 25°C(7°F)Temp. Coefficient -20mV/°C |
| Less Old Batteries Tradeoff | | **64** | **-----** |  |
| **Grand Total (Rs.)** | | | |  |

Note: The above rates are included all taxes.